



Touro College

Emergency Preparedness * Information Security * Campus Security

Quarterly

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EPICS

EXTRA! EXTRA!

The EPICS newsletter has reached a milestone! The newsletter has been coming to you for three full years; and, as we begin our 4th year, we have redesigned it's look. We hope you find this design easier to navigate and welcome your feedback. Remember that EPICS brings together the Emergency Preparedness (EP), Information Security (I) and the Campus Security (CS) teams who work closely and tirelessly to put together as much information as we can in each issue. To enable you to easily reach the sections that you enjoy reading each quarter, we have color coordinated our content with a color bar on the right side of each article that indicates what area is writing for you: **EMP is blue**, **INFOSEC is red** and **CAMPSEC is green**.

Send your comments to epics.news@touro.edu to let us know your suggestions and comments; these are always welcome. We also ask you to share your expertise and consider being a guest writer—drop us a note. As we move toward our 5th year and beyond, we want to know what your expectations are; what content would you like to see in future issues and do you believe that the newsletter should be published only twice a year instead of every quarter? Thank you for reading and we hope you will continue to enjoy our efforts.

- the EPICS team



Volume 4, Issue 1

September 2012

| | | | | |
|-----------------------|--|------------|--------------------------------------|-----------|
| In this issue: | Emergency Preparedness: EMP (S. Yehudah) | 2-3 | INFOSEC: Awareness Video Contest | 7 |
| | EMP: Appreciation Luncheon | 3 | INFOSEC: Phishing is in Season | 8 |
| | EMP: Register Your Information on the Portal | 4 | OIT: You Asked for it — we heard you | 6 |
| | EMP: Emergency Communications | 5 | Campus Security: CAMPSEC (L. Perez) | |
| | EMP: Emergency Preparedness News | 11 | CAMPSEC: Volunteers needed | 5 |
| | EMP: OEM Watch | 3 | CAMPSEC: Back To School Safety Tips | 10 |
| | Information Security: INFOSEC (P. Ciuffo) | 6 | CAMPSEC: Free Mobile App | 10 |
| | INFOSEC: News | | CAMPSEC: Protect laptop free license | 10 |
| | INFOSEC: Time for a Check up | | CAMPSEC: Annual Fire Safety Report | 10 |

TOURO EMERGENCY HOTLINE: 24 HOURS A DAY 7 DAYS A WEEK 1-88-TOURO911



Touro
College

Emergency Preparedness * Information Security * Campus Security

EP*IC*S AWARENESS

Quarterly

EMP: Appreciation Luncheon

On Wednesday, June 27, 2012 the Department of Emergency Preparedness held the second annual EMP Appreciation Luncheon to say thank you to the many Touro volunteers who make up the College's Emergency Response Team (ERT). Touro's CPR Responders and Emergency Evacuation Coordinators (EECs) enjoyed an afternoon filled with important preparedness information that they can share with friends and family for their personal emergency plans. All responders received tote bags with the College's logo, and each bag contained safety gear useful in the event of an emergency. Awards for Outstanding Service were given to responders who went beyond the call of duty to ensure the safety of faculty, staff and students. These responders demonstrated teamwork, leadership, and are an inspiration to their fellow responders. Please join me in congratulating the winners below. If you see them in the hallway, give them a pat on the back for a job well done. They've earned it! If you would like to be an emergency responder, please send an email to damaris.richardson@touro.edu.

Outstanding Award Recipients

Robert Babsky
Patricia Birmingham
Lydia Borges
Sileni Cabrera
Patricia Lightsey
Michael Marcucci
Gerald Halpern

EEC 27 West 23rd Street 5th Floor
EEC 27 West 23rd Street 6th Floor
EEC 27 West 23rd Street 6th Floor
EEC 27 West 23rd Street 6th Floor
EEC 27 West 23rd Street 6th Floor
EEC 33 West 23rd Street Basement
CPR Responder



Left to right: Patricia Lightsey, Lydia Borges, Patricia Birmingham, Sileni Cabrera & Shoshana Yehudah.



Alan Schoor (center), Rabbi MosheKrupka with Shoshana Yehudah, the EMP Perpetual Plaque of Outstanding Award Winners .

Continued on next page



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Information Security * Campus Security

Quarterly

Emergency Preparedness * AWARENESS

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EMP: Outstanding Award Recipients continued



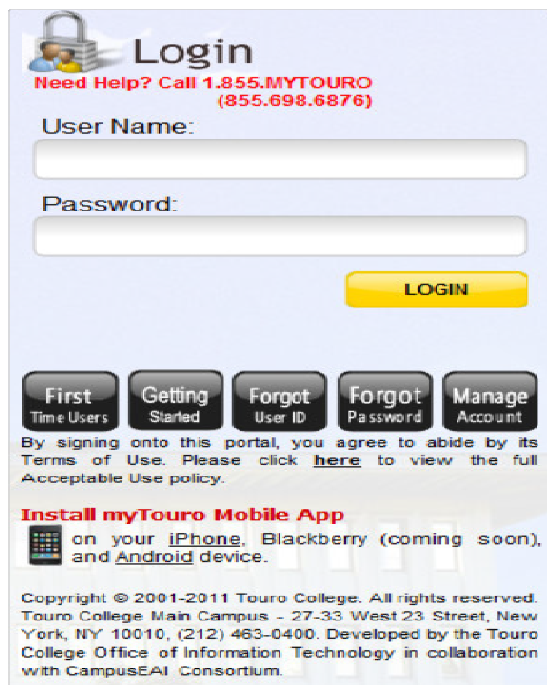
On the left is Gerald Halpern with Shoshana Yehudah.



On the right is Robert Babsky with Shoshana Yehudah.



EMP: Register Your Information on the Portal



Login
Need Help? Call 1.855.MYTOURO (855.698.6876)

User Name:

Password:

LOGIN

[First Time Users](#)
[Getting Started](#)
[Forgot User ID](#)
[Forgot Password](#)
[Manage Account](#)

By signing onto this portal, you agree to abide by its Terms of Use. Please click [here](#) to view the full Acceptable Use policy.

Install myTouro Mobile App
on your iPhone, Blackberry (coming soon), and Android device.

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As part of our emergency communications efforts, we are switching to a more efficient way of collecting emergency contact information. The portal has given us the capability of uploading information directly from the information system, giving us another layer of communication and information storage. This increases our ability to contact you, but it will only allow us to do so if you register onto the portal and input your information. Deans and directors should ensure that their students and employees have registered on the portal and entered their emergency contact information. If you have any questions or problems, please contact the myTouro Help Desk at 855-898-6876 for help.

- S. Yehudah

Information Security (INFOSEC) News

- P. Ciuffo

Information Security is continuing rollout of the online security awareness training program and of network access control (NAC) to protect our endpoints. Most recently, all who had taken the online training received certificates and going forward all who take the training will also receive these certificates upon completion of the training. Drop me a note if you did not receive your certificate. For the Network Access Control (NAC) initiative, Information Security continues to work with the OIT infrastructure group and Academic Computing to deploy this important system and this project is progressing. If you have any questions on either initiative, please feel free to drop me a note at Patricia.ciuffo@touro.edu.

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Emergency Preparedness * Information Security * Campus Security

Quarterly

Emergency Preparedness * Information Security

AWARENESS

Emergency Preparedness * Information Security

EP*IC*S

EMP: Emergency Communications

GPS in Emergency Management — Finding people scattered by Disaster



The Global Positioning System (GPS) is a satellite based navigation system made up of a complex network of more than 30 satellites placed into orbit by the U.S. Department of Defense. The GPS network was originally intended for military applications, however when Korean Air Line Flight 007 was shot down in 1983 after straying into the USSR's prohibited airspace, President Ronald Reagan issued a directive making GPS freely available for civilian use as a common good.

We're used to thinking of GPS as a way of getting from point A to point B, but GPS has entered a new age and is now extensively used in emergency management. A critical component of any successful rescue operation is time. Knowing the precise location of landmarks, streets, emergency service resources, and disaster relief sites reduces time and saves lives. This information is critical to disaster relief teams in order to protect life and reduce property loss.

GPS has played an important role in relief efforts for global disasters, most recently after the 2010 earthquake in Haiti. Earthquakes and hurricanes are sure ways to clear out a city. But when displaced people move, it creates a challenge for relief workers. You can't help people if you don't know where they are. Relief workers convinced Digicel, the biggest cell phone service provider in Haiti, to supply them with GPS data for every cell sold before the 2010 earthquake. By tracking the location of anything the cell phone did that required a satellite including calling, texting and emailing, the relief workers were able to track where the phone and its owner had moved over 24 hours. They used cell data from 42 days before the quake to 341 days after it struck to track 800,000 cell owners who were in Port-au-Prince the day of the disaster.

Another important area of disaster relief is in the management of wildfires. In order to contain and manage forest fires, aircraft combine GPS with infrared scanners to identify fire boundaries and hot spots. Within minutes the fire maps are transmitted to portable field computers at the firefighters' camp. Armed with this information, firefighters have a greater chance of fighting the blaze successfully. So bottom line, turn on your GPS locator. You never know when it may come handy.

- S. Yehudah

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Touro College

Emergency Preparedness * Information Security * Campus Security

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AWARENESS

Quarterly

Emergency Preparedness (EMP) News

- S. Yehudah



There are some exciting changes scheduled for emergency preparedness at Touro. Emergency Evacuation Coordinators (EECs) have completed additional training, making them better equipped to help the Touro community during emergency situations. We've started populating the EMP portal page with videos for employees and students interested in learning about evacuation procedures and how to prepare for emergency situations, PowerPoint presentations for EECs to review their training, and PowerPoint presentations for our Resident Assistants, who function as EECs for students in residential housing. Please visit the EMP portal page and review the documentation that is available. You won't be disappointed.

CAMPSEC: Volunteers needed



We are currently looking for volunteer members for our Campus Security Advisory Committee. We meet quarterly to discuss security concerns and/or issues occurring throughout all of our campuses. If you are interested in joining us please contact Krystal Suero at (212) 463-0400 x 5145. Our next meeting will be held on September 20, 2012 at 10:00 AM, at 43 West 23rd Street 4th Fl. Conference Room.

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Emergency Preparedness * Information Security * Campus Security

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Quarterly

OIT: You asked for it - we heard you - M. Shor

The Office of Information Technology remains constantly engaged with ongoing initiatives towards the goal of providing better customer service for you.

We have paid careful attention to your feedback, thoroughly studied your survey responses and have concluded that the chief area of concern for the Touro community has been the helpdesk's general phone and voicemail responsiveness. We have done our best to balance that need against the need of being desk-side rapidly at our many locations, but have found that we need improvement in this area. To this end, we have contracted the services of an outside vendor, who will be handling all Help Line calls on a 24/7 basis. We went live with this new service on Tuesday, September 11, 2012 at 12:00 noon.

When you reach our Help Line at the familiar telephone number of 212-463-0400 x5444, or via our new toll free number 877-TOURO10 (877-868-7610), you are now greeted by a friendly voice that is capable and knowledgeable, and will be able to resolve your issue on the call whenever possible. Issues that cannot be resolved will be escalated to our experienced in house staff that you are already familiar with.

This new initiative will enable our in house Support Services staff to focus on the more complex issues and address another significant concern: Configuring and installing your requested PCs, printers and peripherals in a timely fashion.

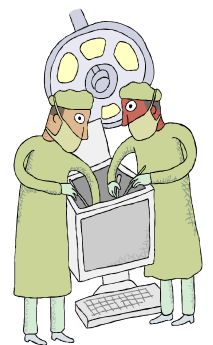
We are confident that our new Support Services paradigm will lead to better customer service for you. If you have any questions, concerns or ideas, or have any feedback when you contact the Help Line – good or bad – please contact Martin M. Bodek at Martin.Bodek@touro.edu, our Support Services Manager, or me at Mark.Shor@touro.edu. With your help we can implement positive changes to ensure that we deliver a quality customer service experience.

INFOSEC: Time for a Check Up

- P. Ciuffo

As we start the new semester it is a good opportunity to remind you to take a minute and perform a security “check-up” on your home computer or laptop. Many computer security vendors offer free “check ups.” Performing a “checkup” will allow you to get rid of malicious software and may even help speed the performance of your machine. Below I list some of the ones I have used in the past, as well as, some I have read about. Try them out and let me know how they worked.

- **Kaspersky Virus Scanner**— this security vender is one we use for our anti-virus protection at many of our locations and can be accessed by going to www.kaspersky.com/security-scan. It will scan your PC and offers you a status on the state of your security.
- **Microsoft Safety Scanner**— www.microsoft.com/security/scanner/en-us/SysReq.aspx—scans for malware in the Windows operating system.
- **Trend Micro**— housecall.trendmicro.com - performs online security scans for Windows operating system workstations.
- **MACSCAN**—Macscan.securitmac.com - apple scanner offers a trial scan for malware.
- **F-Secure**— offers scans for several operating systems and is found at www.f-secure.com/en/web/home_global/protection/free-online-tools/free-online-tools.



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Touro
College

Emergency Preparedness * Information Security * Campus Security

Quarterly

EP*IC*S

AWARENESS

Information Security and Privacy Awareness Video Contest

JOIN TOURO'S VIDEO CONTEST TO RAISE SECURITY AWARENESS

October is cyber security awareness month and we are kicking off our first Security Awareness video contest. The contest will run from October (National Cyber Security Awareness month) through to January (National Privacy Awareness month) and will have two themes: Cyber Security Awareness and Privacy.

What do I need to do? Submit a "public service" video aimed at raising awareness of everyday cyber security issues and threats, such as (but not limited to) password strength, hacking, social networking issues, privacy, malware, phishing, opening unknown attachments, clicking on random links, or bring your own device issues. Your video should attempt to raise awareness of the importance of safeguarding information and preventative measures to achieve this goal. Send your video on a CD or DVD with a resolution of at least 320 X 240 addressed to **Patricia Ciuffo 43 West 23rd Street, 4th Fl. New York, NY 10010.**

[Important: Remember to include your contact information (make it part of the video file name) with your CD or DVD, or just scribble the names on a piece of paper. If children appear, you must secure the permissions of their parents. Include the permissions as separate documents when you send your video. If you add a music track to your video, make sure the music you select is free of copyright restrictions].

Rules and Conditions*

- Submissions should be no longer than 2 minutes and not contain any violence, nudity, or foul language.
- Participants can submit one video only AND the contest is open to all students, faculty and staff EXCEPT for members of the contest selection committee.
- Final winners will be chosen by Senior Management based on videos selected by the contest selection committee.
- Only currently registered students (undergraduate, or graduate), faculty and staff may apply. And, we reserve the right to request proof that you are a current student, faculty or staff member.

By making a submission, entrants give up all rights and give permission to Touro's CISO to edit, post on our Information Security Portal and/or redistribute the submission. Any entries which do not adhere to all of the above rules and conditions and the official rules* located on the web at www.touro.edu/securitycontestrules <http://www.touro.edu/securitycontestrules> are subject to disqualification.



Prizes:

First \$500; Second \$350; Third \$150



Suggested Reading

The information security and privacy worlds have undergone many changes over the last several years, most recently with discussions regarding social networking sites and bring your own device (BYOD) to work. Following are a few examples of the articles that have been written regarding the risks associated with these issues:

- How Apple and Amazon Security Flaws Led to My Epic Hacking, By Mat Honan Email Author August 6, 2012, wired <http://www.wired.com/gadgetlab/2012/08/apple-amazon-mat-honan-hacking/>
- How Secure are you online? The Checklist, By Thorin Klosowski, August 31, 2012, <http://www.lifehacker.com.au/2012/08/how-secure-are-you-online-the-checklist/>
- Is your personal identity at risk? Use the Online Identity Risk Calculator to find out! Aug 15, 2012 By Emily Eckland, Managing Editor of Digital Media, <http://www.emc.com/microsites/fraudgame/flash.htm>.

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Emergency Preparedness * Information Security * Campus Security

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INFOSEC: Phishing is in Season

“Phishing” type scam emails have begun to circulate again. These are fraudulent emails that try to encourage you to click on links or respond to an email and provide personal information that will be used to steal your identity or your account access. Often the sender pretends to be part of Touro or some other legitimate organization; we have recently seen fraudulent emails from FedEx and AMEX and several others.

Please Remember

- Our IT support groups will **never ever** request account type information from you in an email. And, reputable companies like American Express or FedEx will not ask this information of you in an email, either. Remember that this is true in the social media space such as Facebook and Twitter, as well. Do not fall for these types of requests. Delete them.
- When you receive emails that ask you to click on links, instead of clicking, if you are on a workstation, scroll over the link(s) and read the address to determine if the address represented by the link makes sense in terms of the organization or individual sending the email. Read the entire web address of the link - make sure that the end of the address is correct (not Touro.com instead of Touro.edu). If the link does not align, delete it.

If you are ever unsure of whether an email is legitimate, contact the sender by calling them or visiting them in person and if that is not easily done, forward it to CISO@touro.edu for follow up.

Now is as good a time as any to change passwords on all your email (Touro and non-Touro such as AOL or Yahoo) and social accounts. And, you should always immediately change your password if you ever accidentally respond to a fraudulent email.

Remember, as we near the holidays we should be alert for fraud when we use our IT resources as fraud tends to be more prevalent during these occasions.

Stay vigilant!

-P. Ciuffo

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College

Emergency Preparedness * Information Security * Campus Security

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CAMPSEC: Back to School Safety Tips

It is “Back to School” time and we wish to extend to all our Students, Faculty and Staff a big “Welcome Back” to the Fall 2012 Semester. We can all do our part in maintaining campuses/sites safe by practicing and remembering safety tips to help reduce our risk.



- ⇒ Your instincts are your best defense. If you feel unsafe or uncomfortable in any situation, go with your gut. Don't worry about what others may think. You come first.
- ⇒ Never leave your book bags, laptops, cell phones, purses, wallets or any other items of value unattended for any reason. If you must leave your property, leave it with a known friend or co-worker.
- ⇒ Be mindful when leaving statuses, whereabouts or away messages online (i.e. Facebook, Twitter or any other form of social media).
- ⇒ Don't assume that people you just met will look out for your best interest, remember they are strangers.
- ⇒ If you see something, tell someone. Remember to not say anything that may put someone else's safety at risk.
- ⇒ Stick with your friends and watch out for each other. Arrive together and leave together. Always let someone know where you are going.
- ⇒ If someone you know was drinking excessively do not allow them to drive or leave with someone they don't know.
- ⇒ Drink responsibly. Don't accept drinks from strangers and never ever leave your drink unattended. At social functions make sure you prepare your own drinks or you watch it being prepared. Never accept a drink from a punch bowl or open container. If you feel you or your friend(s) have been provided with drugs call 911 immediately.
- ⇒ Be aware of your surroundings, walk in well lit areas and always carry a fully charged cell phone.
- ⇒ Remove all portable electronic items such as cell phones and chargers, GPS units with adapter cords and mounts, computers, and audio systems from view in your vehicle. These items should be secured “out of sight” before leaving your parked vehicle. Make sure that all of the vehicle's doors are locked and the windows are closed.
- ⇒ If you own a bicycle, record the make, model and serial number and take digital photos of it to assist police in locating and identifying your bicycle in case it is stolen. Use a steel U-shaped lock and remember to leave as little space as possible when you secure the device.

- L. Perez

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Emergency Preparedness * Information Security * Campus Security

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CAMPSEC: Free App for Parents & Students



Campus Sentinel is a **FREE** mobile app for the iPhone and iPad that provides campus crime statistics for more than 4,400 colleges and universities, safety resources, and security news and information. During the college application process, use it to understand crime and safety information for the schools you're considering and to compare those schools' self-reported crime data to one another. Once you're enrolled, the app is a great resource for questions regarding safety and security issues both on and off campus.

- L. Perez

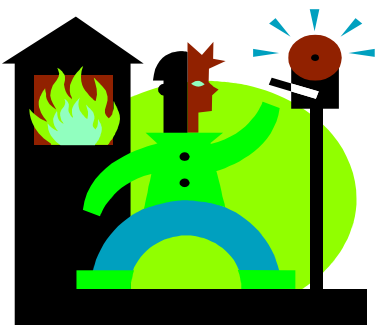
CAMPSEC: Protect your laptop—Free license

It only takes seconds to protect your laptop. Visit the link www.frontdoorsoftware.com/touro and you will be able to register, protect and track your computer with a **FREE** 4 year license. If your laptop is lost, your program will turn the computer into an ownership tag. If your computer is stolen, you can blast a message to the computer that states "this computer is reported stolen, lock it down from remote, send a text message to the thief, have your laptop actually yell out for help with the standard message, or your custom message, and the program can also provide a goggle map showing clues as to the laptop's location.



- L. Perez

CAMPSEC: Annual Fire Safety Report



Our 2012 Annual Security & Fire Safety Report will be available on October 1, 2012 via our website at: www1.touro.edu/csd/ and via our portal page at mytouro.touro.edu. If you would prefer a hard copy please contact us directly.

-L. Perez

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Touro College

Emergency Preparedness * Information Security * Campus Security

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New York and the Metropolitan Area

New York City Office of Emergency Management
165 Cadman Plaza East, Brooklyn, NY 11201
Ph: (718) 422-4888
Web Page: www.nyc.gov

California (Solano County)

Solano County Office of Emergency Svcs
530 Clay Street, Fairfield, CA 94533
Ph: (707) 784-1600
Web Page: www.co.solano.ca.us

California (Los Angeles County)

Los Angeles County of Emergency Services Management
1275 N. Eastern Avenue
Los Angeles, CA 90063
Ph: (323) 980-2261
Web Page: lacounty.gov



Nevada

Nevada Office of Emergency Services
10014 North Bloomfield Road
Nevada City, NV 95959
Ph: (530) 265-7000
Web Page: www.mynevadacounty.com

Florida

Miami-Dade Department of Emergency Mgmt
9300 NW 41st Street
Miami, FL 33178
Ph: (305) 468-5400
Web Page: www.miamidade.gov
Email: oeec@miamidade.gov

Title IV - FYI - FYI - FYI - FYI - Title IX

Touro College's Title IV & IX Coordinator is John Carroll and he can be contacted at john.carroll@touro.edu, via phone at (212) 463-0400 x 5364, or in person at 43 West 23rd Street – 7th Floor, New York, NY 10010. Title IV covers any complaints concerning accommodations.

HR Resources - New York

| First | Last | Title | Email | Ext. |
|-----------|------------------------|------------------------------|--|------|
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| Francisco | Castano | HR Administrator | Francisco.Castano@touro.edu | 5707 |
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