



Touro College & University System

Emergency Preparedness * Information Security * Campus Security
EP*IC*S AWARENESS Quarterly

EXTRA! EXTRA

The EPICS team is proud of the recognition that the Emergency Preparedness team has received and congratulates them for their achievement - join us in sending your well wishes! While you do that, you can enjoy another edition of the EPICS newsletter. This issue comes to you with information on the flu season and practicing good health from Emergency Preparedness, tips on staying safe from Campus Security and some scam tips to be cautious during the year end season of gift giving from Information Security. As always we would like to hear from you on any ideas you may have for future issues and your thoughts on the newsletter in general. Drop us a line at epics.news@touro.edu. And remember, we are always looking for writers! Enjoy!

Volume 6, Issue 2

December 2014

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TOURO EMP is OEM Featured Partner of the Month

Congratulations!

The New York City Office of Emergency Management (OEM) sponsors a program called Partners in Preparedness (PIP). Partners who are members are expected to complete several activities each year to help promote preparedness in NYC. Every month, OEM features a PIP who has done outstanding work in preparing their organization for emergencies.

I am proud to announce that the EMP team of Touro College has been selected for the month of December and we are showcased on the OEM website and LinkedIn page through early January. To read the write up, go to the OEM website at www.nyc.gov/oem. Scroll down to the Featured Partners section and click.



Go TEAM!

Awesome!

TOURO EMERGENCY HOTLINE 24 HOURS A DAY 7 DAYS A WEEK 1-88-TOURO911



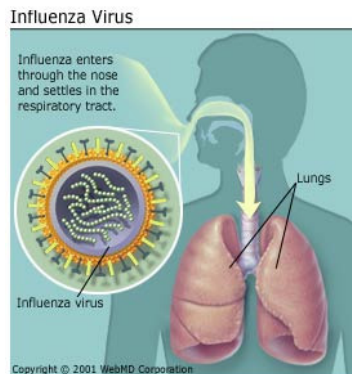
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EMP: Severe Flu Season Predicted

Earlier this month, the Centers for Disease Control and Prevention (CDC) announced this year's flu vaccine is not effective against the current flu strain. Unfortunately, the CDC is also calling for a severe and busy flu season.

The CDC and doctors across the country are still urging the public to get vaccinated, arguing that vaccinated individuals may have less severe symptoms if affected, than those who are not. "Getting a vaccine that provides at least partial protection may be more important than ever," said Dr. Tom Frieden, CDC Director.



Additionally, health professionals are reiterating the importance of proper hand washing, identifying the early signs of flu and staying home if you think you've been infected. For more information please go to the CDC website at www.cdc.gov/flu.

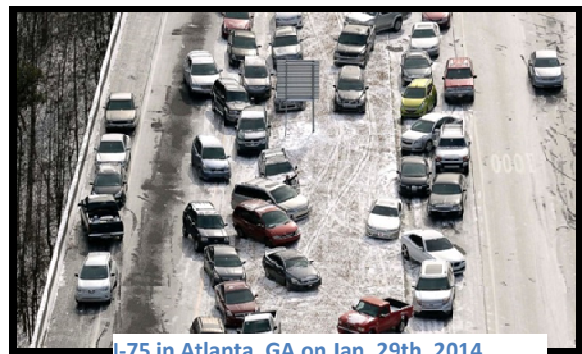
CORRECTION: In a previous email we informed you the vaccine for Enterovirus D68 (EV-D68) was included in this year's flu shot. There is currently no vaccine for preventing EV-D68 infections. We apologize for the error.

EMP News: Health Watch

THE "I" OF THE STORM

WHAT YOU SHOULD DO WHEN YOU FIND YOURSELF IN THE MIDDLE OF A WINTER STORM?

Over the past several years it has become evident that regardless of where you live in the United States, residents are likely to face winter weather at some point in their lives. Winter storms can range from moderate snowfall over the course of several hours to blinding blizzard conditions. Many winter storms may also be accompanied by strong winds, sleet, freezing rain, extremely low temperatures, and on occasion, hail. While it is true that some regions of the United States are affected more frequently by winter storms, this past 2013/2014 winter season reminded residents in all corners of the country that winter storms can affect areas even as far south as Texas with incredible devastation.



Regardless of whether you find yourself in Georgia or New York when a snow storm strikes, there are several important considerations you should take into account to ensure the safety of yourself and your loved ones which include:

1. Staying indoors during a winter storm
2. If you need to go outside walk, carefully on snowy and/or icy walkways
3. Avoid over exertion while shoveling snow. Over exertion can lead to heart attacks- a major cause of death during the winter
4. Keep dry. Change wet clothing frequently to prevent loss of body heat

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EMP News: Health Watch Continued

5. Drive only if it is absolutely necessary. If you must drive: travel during the day; don't travel alone; keep others informed of your schedule; stay on main roads and avoid back road shortcuts.
6. Let someone know your destination, your route, and when you expect to arrive. If your car gets stuck along the way, help can be sent along your predetermined route.
7. Maintain ventilation when using kerosene heaters to avoid build-up of toxic fumes. Refuel kerosene heaters outside and keep them at least three feet from flammable objects.
8. Conserve fuel, if necessary, by keeping your residence cooler than normal. Temporarily close off heat to some rooms.
9. If you plan to travel during cold weather, leave the heat on in your home, set to a temperature no lower than 55°F.
10. DO NOT use an oven to heat your home.
11. Exercise caution when using a wood burning stove and/or fireplace.



While there are several other proactive measures that can be taken during a winter storm, the overarching lesson is to instill a sense of self-preservation. Self-preservation becomes important because during these types of events, resources (i.e. emergency services, utilities, food, etc.) will be severely limited and while, as individuals, we may hope for the best it is imperative that we prepare for the worst.

EMP News: Holiday Preparedness

We all enjoy the holiday season, but it is important that we stay vigilant in our preparedness efforts, even during our celebrations. Here are a few tips and areas for you to be aware of while preparing for the holidays.

COOKING SAFELY



1. Keep an eye on what you fry. Most cooking fires start when frying food. Check out this video on YouTube <https://www.youtube.com/watch?v=9L5Uer0EbPE>
2. Wear short sleeves or roll them up so they don't catch on fire.

TRAVEL SAFELY



1. Travel plans this holiday season? Talk with your family about who to call, where to meet and what to pack for an emergency.
2. Make sure your car is prepared for winter weather before hitting the road. See how to prepare at <https://www.youtube.com/watch?v=QkSWFWHDAOw>

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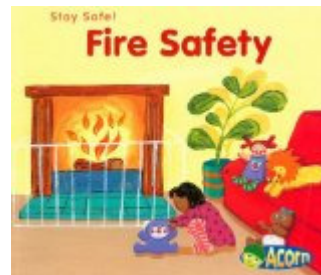
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EMP News: Holiday Preparedness

FIRE SAFETY

Keep candles at least 12 inches away from anything that burns, and keep them away from decorations and other things that can burn. Consider using flameless candles, if possible.



EMERGENCY PREP

If you receive, or plan to give, a tablet or smartphone as a gift don't forget to download emergency preparedness apps, and bookmark mobile sites like FEMA's smartphone app: www.fema.gov/smartphone-app.



You can give the gift of emergency preparedness to children, too. Teach kids what to do before, during and after a disaster. Download the curriculum to start planning at www.ready.gov/kids/education.

IITS: "BOX" Storage Coming your way in 2015

Box is a premium cloud storage service which is being implemented throughout the Touro College & University System to replace network drives and shared drives. Box gives you high quality file storage functionality with many easy to use features, including full control over sharing files through its collaboration tools. As part of the cloud environment, Box frees you from Touro's network limitations and provides you with access and sharing of



your files from any Internet connected device. Box provides security and encryption during file transfer and file storage facilities. Box will be available to all Touro staff and faculty in 2015.

- J. Ligorski, IT Project Manager
- N. Nasir, Software Manager

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Touro College & University System

CAMPSEC : Safety “in the mail”, mall and seasonal tips

While the holidays come and go, the opportunist remains. As such, it is important to keep our readers alert as to what is going on in our communities and provide relevant tips.

On-line Shopping.

This year while the ease of shopping on-line has increased, the Law enforcement agencies continue to warn the on-line shoppers that crime involving package theft has increased. Did you know that many of the online vendors provide you with an option to pick up your packages at a



store or pick up center near you? Some companies even give you the opportunity to select your delivery date or require a signature upon delivery to ensure that your package gets to where it is being delivered. Take advantage of these types of opportunities to prevent your packages from falling into the wrong hands.



On-Site Shopping Tips:

- Always be alert
- Don't over load yourself with too many bags or packages
- Don't carry large amount of cash or credit cards
- Carry your bag as close to your body as possible with zippers or clasps as close to you as possible.
- Don't carry your wallet in your back pocket.
- Don't leave your packages in plain view in your vehicle.
- Park in a well-lit area.
- Look into your vehicle prior to entering.
- Once you are safely in the vehicle, secure your doors and windows.
- Know your Money. Be wary of counterfeit currency. Look at the money you receive. Compare a suspect note with a genuine note of the same denomination and series, paying attention to the quality of printing and paper characteristics. Look for differences, not similarities.

Don't Drink, text or use your cell phone while driving. And remember to pay close attention to the changes in local laws throughout the year. A new law in NY now limits the speed limit to 25 miles per hour unless otherwise posted.



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Emergency Preparedness

CAMPSEC : Safety "in the mail", mall and seasonal continued

How to Check whether your currency is counterfeit—courtesy of the secret service



Know Your Money

May 2013
www.fedreserve.gov
www.secretservice.gov

2004 style Federal Reserve notes (FRNs) incorporate background colors and large, borderless portrait images.

Paper U.S. currency paper consists of 25% linen and 75% cotton and contains small randomly dispersed red and blue security fibers embedded throughout the paper.

Portrait The 2004 style FRNs have an enlarged and off-center portrait without a frame.

- Watermark** The 2004 style FRNs have a watermark that is visible from either side when held to light.
 - Color-Shifting Ink** The 2004 style \$10, \$20, \$50 and \$100 FRNs have color-shifting ink that shifts from copper to green as the note is tilted 45 degrees. The 2004 style \$100 FRN has a color-shifting "Bell in the Inkwell". The \$5 FRN does not have color-shifting ink.
 - Security Thread** All genuine FRNs, except the \$1 and \$2, have a clear thread embedded vertically in the paper. The thread is inscribed with the denomination of the note and is visible only when held to light. Each denomination has a unique thread position and glows a different color when held to ultraviolet (UV) light.
 - 3-D Security Ribbon** The 2004 style \$100 FRN features a blue ribbon woven into the paper. When you tilt the note back and forth, the bells and "100"s move side to side. If you tilt the note side to side, they move up and down.
 - Serial Numbers** The first letter of the serial number on FRNs of series year 1996 or later corresponds to the series year.
E = 2004 I = 2006 L = 2009A
G = 2004A J = 2009
- Bank Indicators**
- Federal Reserve Indicators** The 2004 style FRNs have a letter and number designation, which identifies one of the 12 distributing Federal Reserve Banks. This letter and number designation appears beneath the serial number on the left. The number corresponds to the position of the letter in the alphabet, e.g.: A1, B2, C3, etc. The letter matches the second prefix letter in the serial number.
 - Check Letter/ Quadrant Number**
 - Face Plate Number**
 - Series Year**
 - Back Plate Number** (Not shown) Found on the bottom right-hand corner of the back of the note.

2004 style \$100 note issued October, 2013

- 1 Watermark
- 2 Color-shifting ink
- 3 Security thread (glows light red/pink under UV)
- 4 3-D Security Ribbon
- 5 Serial Numbers
- 6 Federal Reserve Indicators
- 7 Check Letter/ Quadrant Number
- 8 Face Plate Number

2004 style \$50 note issued October, 2004

- 1 Watermark
- 2 Color-shifting ink
- 3 Security thread (glows yellow under UV)
- 4 3-D Security Ribbon
- 5 Serial Numbers
- 6 Federal Reserve Indicators
- 7 Check Letter/ Quadrant Number
- 8 Face Plate Number

2004 style \$20 note issued October, 2003

- 1 Watermark
- 2 Color-shifting ink
- 3 Security thread (glows green under UV)
- 4 3-D Security Ribbon
- 5 Serial Numbers
- 6 Federal Reserve Indicators
- 7 Check Letter/ Quadrant Number
- 8 Face Plate Number

CAMPSEC : Security Starts with You

In past months we received many calls related to ID card's and thought it might be a good opportunity to provide you with information you can use and share with your staff:



- Each member of the entire Touro Community must present a Valid Touro ID upon entering any Touro Site, and upon request.
- The Officer checks the validation sticker which is located on the left hand bottom side of the ID.
- Students obtain their validation stickers upon enrollment in the Bursar Office at all sites except the Main Campus, where they can obtain their validation sticker in Rm. 229. This sticker displays the Semester and the Year (SPRING 2015)

- Employees obtain their validation stickers from payroll. The Employee validations are located in the same area however it represents the Year (2015).
- All photos must be clear. All ID's with faded pictures will be replaced at no charge to you at the nearest ID center.

- If you lose your ID there is a cost of \$15 dollars associated with a replacement.
- ID's are provided for the use of the intended person.

Packages:

Packages are subject to inspection upon exiting. If you are moving equipment please make sure you have a package pass. This will allow you to exit without any problems.

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CAMPSEC : Security Starts with You continued

PROBLEM?



As you are aware the Campus Security Department has been conducting training in various campus locations. One of the most frequently asked question is “What do we do when we have a problem?” Our response is as follows, we first need to define the word “Problem”.

I would like to define it as a Disruptive Event — Any non-sanctioned, non-learning, disruptive event that affects an individual class or school.

Violent Acts

From past events, throughout the United States, we have learned that there are many common/similar indicators present prior to a violent act. For example:

- warnings were often made through comments, whether intentional or unintentional, that revealed clues to the thoughts or feelings that led to violence.
- abnormal (i.e., distracted, angry, and nonsocial) behavior was another major indicator that was a precursor to past violent acts .

Your first response is to address the behavior in a professional but authoritative manner. Remember to document the issue and always seek the help of a professional when you suspect or are presented with these types of warnings. Ask our Compliance Office if you have questions related to what or how something should be documented. If the behavior escalates call security immediately. Below is a directory of Campus Security at all our locations for you to keep handy:

**TOURO COLLEGE
CAMPUS SECURITY DEPARTMENT
SECURITY DIRECTORY**

SCHOOL/PROGRAM	LOCATION	PHONE NUMBER
Main Center	27 W. 23rd Street	(212) 463-0400 x 5100
Graduate School of Technology	33 W. 23rd Street	(212) 463-0400 x 5782
Graduate School of Education & Psychology (Administrative Offices)	43 W. 23rd Street	(212) 463-0400 x 5392
Graduate School of Education & Psychology (Manhattan)	50 W. 23rd Street (6th Floor)	(212) 242-4668 x 6045
	50 W. 23rd Street (7th Floor)	(212) 242-4668 x 6028
	218-232 W. 40th Street	x 47120 (In-house) or (646) 795-4510
Graduate School of Business	65 Broadway	(212) 742-8770 x 2425
Lander College for Women	227 W. 60th Street	(212) 287-3500 x 3526
Lander College for Women Dormitory	10 W. 68th Street	(212) 362-2542
Lander College for Women Dormitory	175 W. 85th Street	(212) 501-9317
Touro College of Osteopathic Medicine	240 W. 124th Street	(646) 981-4524
	240 W. 125th Street	(646) 981-4525
Touro College of Osteopathic Medicine	2090 Adam Clayton Powell Blvd.	(212) 851-1199 x 2581
Lander College (Flatbush)	1602 Avenue J	(718) 252-7800 x 213
	2002 Avenue J	(212) 463-0400 x 5794
Nursing School of Health Sciences	902 Quentin Road	(718) 747-8067
Graduate Program in Speech Pathology	1610 E. 19th Street	(718) 787-1602 x 224
Graduate School of Education & Psychology (Brooklyn)	950 Kings Highway	(718) 301-2086
Computer Center (Kings Highway)	1401 Kings Highway	(718) 998-1490 x 101
Computer Center (Kaplan Building)	1726 Kings Highway	(718) 336-6471 x 130
NYSCAS - Brighton Center	532 Neptune Avenue	(718) 449-6160 x 115
NYSCAS - Bensonhurst Center	1870 Stillwell Avenue	(718) 265-6534 x 1009
Lander College for Men	75-31 150th Street	(718) 820-5099
Dov Revel/Yeshiva of Forest Hills	71-02 113th Street	(718) 520-5107 x 111
Touro College School of Health Sciences	1700 Union Boulevard	(631) 665-1600 x 6297

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INFOSEC : Mobile Device Application and Automatic Updates



In the last EPICS edition, we brought you a piece on mobile apps and the importance of ensuring their integrity. Mobile applications are the primary vector for subverting your mobile phone system and compromising users and data. In this edition of EPICS we revisit the subject and provide an example of our own.

Touro is in process of strengthening access controls by introducing 2 Factor Authentication (2FA). We use DUO technologies to provide this authentication service, which requires you to input a token generated and sent to your mobile device. So in addition to your username and password (something you are and something you know), you are sent a 6-digit, 1-time code to your mobile device (something you have) to use at login. This code is generated via a custom DUO application that you downloaded and installed from the “stores” (apple “itunes”, android “play store”, etc.) that support your device. DUO recently informed us of a new vulnerability affecting their application on apple devices. The vulnerability was specific to iPhones. They discovered that when an iPhone is backed up, the registration key (used to associate the device to a specific user account) was also backed up onto the user’s computer. While DUO always encrypts these keys, it would be possible for a malicious actor to lift the encrypted key off of the backup on the user’s computer, break the encryption, and reregister the key and user account on another device. They could then use 2FA to gain

access. DUO already had an update to their app to fix the vulnerability by the time it was news. Many users that were potentially affected by this had either enabled auto-update or noticed the update right after it was published.

Even with this potential exposure it would have been very difficult for someone to take advantage of the vulnerability, but there was a potential impact to Touro remote access users. We took action immediately to make sure our users were not affected.

This example illustrates how threats are changing. There was no virus or bad coding involved. Instead, risk increased as a result of increased availability and ease of access. Mobile devices are becoming paramount and this instance demonstrates the importance of always keeping apps and devices up to date as the best way to secure your information. As our systems increase in complexity and become more mobile, there is more data being shared and are more avenues for exploitation. Don’t be the weak link in the chain, make sure you are setting up your applications to update automatically.

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INFOSEC : SCAM Protection

Fraudsters generally use the holidays and times of heightened public fear to defraud good people. Don't be a victim, arm yourself!

During the holidays and throughout the year, if you receive solicitations, consider these tips:

- **Know the facts.** Recently when the Ebola virus was making headlines, the scam artists started making their solicitations to defraud the good public by asking for money to help fund the buying of a vaccine to help the victims of the virus. What you may not have been aware of was that there was no Federal Drug Administration (FDA) approved vaccine to cure Ebola at the time. This did not deter the scam artists because they were counting on you to not do your research for the facts. The Touro College community was prepared for these scams because the Touro College Emergency Preparedness Director sent out an email in late October 2014 that spelled out the facts about Ebola, and provided links to further information on the facts. Remember, do your research and know the facts before parting with your funds. Facts defeat lies.

- **Donate only to reputable charities.** If a charity claims to support a certain cause or do research, make sure they check out before donating to them. Among the sites you can go to find out more about a charity and its legitimacy are:

- the [IRS Site to Search for Charities](http://www.irs.gov/Charities-&-Non-Profits/Search-for-Charities) (<http://www.irs.gov/Charities-&-Non-Profits/Search-for-Charities>),
- the [Charity Navigator website](http://www.charitynavigator.org/) (<http://www.charitynavigator.org/>),
- the [Charity Choices website](http://www.charitychoices.com/default.asp) (<http://www.charitychoices.com/default.asp>),
- the [Better Business Bureau \(BBB\)](http://give.org/) (<http://give.org/>),
- and there are others – google the charity and research it.



- **Don't click on unsolicited links** in e-mail or online or in instant messages. Beware of phishing, a scam technique that baits victims into clicking on harmful links or entering personal information. Remember, think before you click, learn more about the organization. Google them!

- Ask the charities tough questions. What percentage of your donation will go to the organization? How much will go to professional fundraisers and overheads? You can find many charities and how they distribute their funding on <http://www.charitywatch.org/>. Or simply ask the questions directly of the organization.
- Pay close attention. Some fraudsters use similar names as legitimate charities or mimic the appearance of a legitimate charity's website to deceive donors.



If you have been solicited or victimized or simply discover a fraudulent site, fight back by reporting them. Contact the Attorney General's office at charities.bureau@ag.ny.gov or (212) 416-8402.

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EPICS FUN PAGE

Information Security

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Emergency Preparedness

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Campus Security

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EMP: OEM Watch

New York and the Metropolitan Area

New York City Office of Emergency Management
 165 Cadman Plaza East, Brooklyn, NY 11201
 Ph: (718) 422-4888
 Web Page: www.nyc.gov

California (Solano County)

Solano County Office of Emergency Svcs
 530 Clay Street, Fairfield, CA 94533
 Ph: (707) 784-1600
 Web Page: www.co.solano.ca.us

California (Los Angeles County)

Los Angeles County of Emergency Services Management
 1275 N. Eastern Avenue
 Los Angeles, CA 90063
 Ph: (323) 980-2261
 Web Page: lacounty.gov



Nevada

Nevada Office of Emergency Services
 10014 North Bloomfield Road
 Nevada City, NV 95959
 (530) 265-7000
 Web Page: www.mynevadacounty.com

Florida

Miami-Dade Department of Emergency Mgmt
 9300 NW 41st Street
 Miami, FL 33178
 Ph: (305) 468-5400
 Web Page: www.miamidade.gov
 Email: oec@miamidade.gov

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